S.U.M.S General Board Meeting  
5-31-2017

Date: 5/31/2017

Time Started: xx:xx xx

Time Ended: xx:xx xx

Officers Present:

Officers Absent: Zack Garza, Aiden Yoon, Simon Hu, Keenan Chan, Peter Amidon

Secretary Present: Simon Hu

Calendar of Events:

|  |  |
| --- | --- |
| Wk # | Event(s) |
| 9 | Integration Bee (Friday June 2nd, AP&M 6402, 4:00 pm - 7:00 pm)  S.U.M.S 2017-2018 Board Elections (Friday June 2nd, AP&M 6402, 7:00 pm - tbd) |
| 10 | Burnout Social (Friday, June 9th, AP&M, time tbd) |
| 11 | Finals Week |

* Integration Bee
  + Food:
    - What
      * [Simon] Unless somebody objects, we’re going with Subway.
        + [*Simon: We’re getting Subway and Soda/Lemonade]*
        + *[Simon: In addition, we’re also getting Regents Pizza, Zack said he was going to order from Regents and Subway]*
    - Who
      * Getting
        + Zack + Simon
      * Paying
        + Zack / AS (reimbursements? yes.)
    - Where
      * [Simon] Unless somebody objects, we’re going with Subway.
      * Subway.
    - How
      * [Simon] Somebody will head over to Subway and make the order. Awaiting details on payment method.
      * Simon needs to coordinate people to assist with getting the food
    - When
      * [Simon] The order needs to be placed by Wednesday to be courteous, but Thursday at the absolute latest. Subway needs at least 24-hours notice.
  + Content
    - Somebody needs to go over the list of integrals
      * Simon
    - Somebody needs to go over the rulebook/make changes
      * Simon
* Burnout Social
  + Food:
    - What
      * [Simon] Please see meeting minutes for [5/26/2017](https://docs.google.com/document/d/1Ou36JjmiWqSeOjAaB717jdKVbNQpnDYxcHGwsUbvp2o/edit), for more information.
      * [Simon] Zack, please see [here](https://www.amazon.com/EmmChill-SF17A-Insulated-Shipping-Cooler/dp/B01BNHFNJ6/ref=sr_1_8?ie=UTF8&qid=1496251656&sr=8-8&keywords=chill+insulated+box), for more information.
    - Who
      * Getting: Aiden (reminder to save receipts)
      * Paying: Reimbursements
    - Where
      * 6402
    - How
      * Aiden
      * Volunteers help grab food and clean up afterwards
    - When
  + Flyers need to be posted.
    - Waiting for confirmation on food.
      * [Simon] See 5/26/2017 minutes for more information on food.
      * Posted Friday at latest
        + Get volunteers to help
      * Stick to entryways, elevators if the event is less than a week away, first floor stairway, 7th floor, 5th floor.
* Funding Requests
  + Just posted yesterday, due in two days.
  + Figure out what Aiden needs.
  + For workshops, get less funding if less people are attending (~10 people)
    - Look
  + Are the rooms even booked.
    - Book them today/tomorrow
  + Food.
* Elections
  + In two days
  + What exactly are we doing?
    - * 1. Why do you want to be a SUMS officer?
      * 2. Why do you think you would be a good fit for SUMS?
      * 3. How will you deal with the time commitment?
  + Who’s interacted with volunteers
* Officers Page Bio—Daniel
  + All officers: please review the rough draft bios I shared.
  + Zack: shorten a bit.
  + Aiden: add more.
  + Deadline - Friday before Integration Bee
  + Daniel to set up time for picture taking.